

**COUNCILLORS' BULLETIN
WEDNESDAY, 2 FEBRUARY
2011**



South
Cambridgeshire
District Council

CONTENTS

1. Meetings and events from 3 February to 18 February 2011

Date	Time	Name	Venue	Contact
Thu 3 Feb	5.30pm	Finance Training 03/02	Swansley Room	Jackie Sayers
Mon 7 Feb	2pm	Scrutiny and Overview Committee 07/02	Swansley Room	Patrick Adams
Thu 10 Feb	10am	POSTPONED - Climate Change Working Group 10/02		
	2pm	Cabinet 10/02	Swansley Room	Holly Adams
Mon 14 Feb ♥	11.59	Deadline for Public and Members' Questions for full Council		
Tue 15 Feb	11am	Policy and Performance Portfolio Holder's Meeting 15/02	Jeavons Room	Maggie Jennings
	11.59	Deadline for Members' Notices of Motion for Council		
	6pm	Finance and Staffing Portfolio Holder's Meeting 15/02	Monkfield Room	Patrick Adams
Wed 16 Feb	5.30pm	Housing Portfolio Holder's Meeting 16/02	Monkfield Room	Ian Senior

INFORMATION FOR DISTRICT COUNCILLORS

2. Section 106 Workshop

Parish Councils have requested the District Council run a workshop on the subject of section 106 agreements. Officers from the Planning and New Communities team are happy to run such a workshop but need to understand the context and detail that is required. If you are interested in attending a workshop please contact section 106-Officer James Fisher james.fisher@scamb.gov.uk with feedback on the following questions:

What time of day would you prefer?

How many attendees do you feel the workshop should be limited to?

How long do you think the workshop should last?

What items would you like covered?

What is your current level of understanding on s106 agreements (poor, adequate, good)?

Potential items for discussion are:

History of section 106 agreements

Use of section 106 agreements

What contributions do /can Parish Councils benefit from and influence

District Council processes

Development viability

Future of section 106 agreements

PARISH COUNCIL INFORMATION

3. Parish Council Satisfaction Survey

Final chance to respond to Parish Council Satisfaction Survey

We would like to know how satisfied you are with the ways in which we engage with you. The results will help us to shape our future parish council engagement activity. Please help us by completing our short survey.

<https://www.surveymonkey.com/s/pcsatisfaction>

Please respond to the electronic survey or using the attached document by **Friday 11 February 2011**.

Thank you to everyone who has already responded to the survey.

GENERAL INFORMATION

4. Fraud Workshop

The Council has a dedicated team that investigates fraud, based within Corporate Services. Primarily this is benefit fraud although it can extend to other areas of Council business when the need arises. [Chris Freeman](#), Fraud Manager, will be hosting sessions for Members to explain how SCDC investigates fraud, what members can do to help and also the proposed changes to the Prosecution Policy for benefit fraud at SCDC. If Members have any particular points that they would like Chris to cover then they should contact him so that he can ensure that they are included.

- **Thursday 3 March 2011 at 2pm in Swansley Room**

5. Cam to Coast Bike Ride- British Heart Foundation

Cam to Coast bike ride in support of the British Heart Foundation.
Brand new 74 mile cycle challenge including two family friendly 10 mile rides
Location: Between Cambridge and Southend
Date: Saturday 26 March 2011.

See attached documents for further details.

6. Climate Change Working Group Meeting

The scheduled meeting of the Climate Change Working Group on Thursday 10 February 2011 **has been postponed** to a date to be arranged, probably in the first two weeks of March. Instead, on 10 February, starting at 9.30am in the Swansley Room, there will be an informal meeting to discuss a range of climate change issues.

7. Rural Services Network Weekly Digest

The Rural Services Network is a group of over 250 service providers and local authorities working to establish best practice across the spectrum of rural service provision. The network has representation across the complete range of rural services. For general comments or enquiries, email: editor@ruralcity.co.uk

- Rural England has significant role <http://www.rsnonline.org.uk/Services/Rural-England-has-significant-role.html>
- 'Big society' lacks clarity- report <http://www.rsnonline.org.uk/Services/Big-Society-lacks-clarity-says-report.html>
- Join Big Society, councils urged <http://www.rsnonline.org.uk/Community/Join-Big-Society-councils-urged.html>
- Hundreds apply for regional funding <http://www.rsnonline.org.uk/Business/Hundreds-apply-for-regional-funding.html>
- Inquiry into rural heating oil <http://www.rsnonline.org.uk/Services/Inquiry-into-rural-heating-oil.html>

8. Weekly Planning List

To view the list of planning applications submitted in the past seven days, please visit the Council's on-line [Planning Application Search](#). Once the page has loaded, select the [Planning Weekly List option](#) to see planning applications determined or registered each week for the past ten weeks, or use the [Search option](#) to set your own criteria.

The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

EXECUTIVE DECISIONS TAKEN SINCE 26 JANUARY 2011

In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

Any member considering calling in a decision is requested to contact the [Democratic Services Section](#) to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

9. Capital and Revenue Estimates 2011-12: New Communities

The New Communities Portfolio Holder:

- (a) endorsed the Revenue Estimates for 2011-12 and the Capital Programme up to 2015-16, relating to services within the New Communities Portfolio, and recommended them for consideration by Cabinet;

(b) approved the Capital Expenditure Proposal Forms relating to Village Sports Facilities Grants, Community Facilities Grants and Arts Capital Grants for inclusion in the Capital Programme.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

10. Foodstore Provision In North West Cambridge - Analysis of Public Consultation Responses And Proposed Approach For Developing Informal Planning Policy Guidance

The New Communities Portfolio Holder:

(a) Noted the representations summarised in Appendix B;

(b) approved the content of the report attached at Appendix A 'Foodstore Provision in North West Cambridge - Analysis of Public Consultation Responses and Proposed Approach for Developing Informal Planning Policy Guidance' and the approach suggested in the conclusions for developing the Informal Planning Policy Guidance;

(c) gave authority to officers to agree any changes in approach that may arise from the decision of Cambridge City Council's Executive Councillor following the meeting of the Development Plan Scrutiny Sub Committee on 18th January 2011.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

11. Young People's Plan

The New Communities Portfolio Holder approved for consultation, the redrafted Children and Young People's Plan (previously called the Youth Participation Strategy) and accompanying action plan for a six-week period, commencing on 27th January 2011.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

12. Cambridgeshire Green Infrastructure Strategy

The New Communities Portfolio Holder agreed

(a) To support the broad approach of the Strategy contained in Appendices A and B

(b) that further changes be made to the Strategy so that it can be published for public consultation.

(c) to endorse, as an urgent decision outside the usual Portfolio Holder schedule of meetings, an acceptable revised version of the Strategy for public consultation, in consultation with the

Corporate Manager (Planning and New Communities) and other relevant officers and members

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

OTHER INFORMATION

13. Newly-Published Items on modern.gov

Agendas

- [Agenda for Senior Management Team \(SMT\) on Feb 2 2011 9:30AM](#)
- [Agenda for Scrutiny and Overview Committee on Feb 7 2011 2:00PM](#)
- [Agenda for Standards Committee on Jan 19 2011 10:00AM](#)

Decisions

- [Agenda for Planning Portfolio Holder's Meeting on Jan 25 2011 10:00AM](#)
- [Agenda for New Communities Portfolio Holder's Meeting on Jan 25 2011 11:15AM](#)
- [Agenda for Council on Jan 27 2011 2:00PM](#)

Minutes

- [Agenda for Planning Committee on Jan 12 2011 2:00PM](#)
- [Agenda for Scrutiny and Overview Committee on Jan 6 2011 2:00PM](#)

Issues

- [Issue details - Public Health White Paper - SCDC Response](#)
- [Issue details - LONGSTANTON: Disposal of Land at Haddows Close](#)
- [Issue details - Acceptable Use Policy for Members' Personal Websites and Blogs on modern.gov](#)
- [Issue details - Voluntary Sector Grants - Update](#)
- [Issue details - Customer Service Excellence Action Plan](#)
- [Issue details - Finance Task & Finish Review Update](#)
- [Issue details - Orchard Park Update](#)
- [Issue details - Sustainable Parish Energy Partnership](#)

Library Items

- [Library document - Using Facebook and Twitter](#)
- [Library document - Caxton Parish Council Members](#)
- [Library document - Caxton Parish Council Spending over £500](#)
- [Library document - Caxton Parish Council Freedom of Information Publication Scheme](#)

Meetings

- [Agenda for Executive Management Team \(EMT\) on Jan 26 2011 2:00PM](#)
- [Agenda for Council on Jan 27 2011 2:00PM](#)
- [Agenda for Planning Committee on Feb 2 2011 2:00PM](#)

14. Upcoming Training Sessions for Members

Subject:	Date:	Trainer:	For:	Contact:
Finance Training	Thursday 3 February		All members	Jackie Sayers

		5.30pm Swansley Room			
Fraud Workshop	Thursday 3 March 2pm-4pm	Swansley Room	Chris Freeman	All members	Chris Freeman
CorVu Familiarisation	Wednesday 9 February 2pm-3pm		Ian Salter	All members	Ian Salter
All in ICT Training Room	Tuesday 15 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Wednesday 16 February 10am-11am		Ian Salter	All members	Ian Salter
	Thursday 17 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Wednesday 23 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Thursday 24 February 10am-11am		Ian Salter	All members	Ian Salter

15. SCDC Starters and Leavers

Leavers

LESLEY MURPHY left on 31 January 2011 and had worked as a Multi-skilled Operative in Affordable Homes.